# **Communication Strategies FAQs**

# What is new about Communication Strategies?

Communication Strategies is no longer just a single workshop. It is now an interactive learning experience consisting of 4 action steps:

- 1. Complete the eLearning module called <u>Introduction to DiSC</u> to learn the basic concepts of DiSC and the different communication styles.
- Complete a personalized DiSC communication assessment and engage in a conversation with your leader about what new skills you specifically want to strengthen as a result of participating in this learning experience.
- 3. Attend the live 2-hour "gamified" workshop called <u>Communication Strategies</u> where you will practice applying the information you learned in a fun and interactive environment.
- 4. Engage in a conversation with your leader after the live workshop to discuss what you learned, your biggest "take-aways", and how you will apply what you learned to your work environment.

#### How can I register for the new Communication Strategies learning experience?

In the OLC, you must register for the eLearning module and the "live" workshop separately. To register for the eLearning module, search <u>Introduction to DiSC</u> and complete it at your convenience. Then, search the OLC for <u>Communication Strategies</u> and register for an available date for the "live" workshop.

#### What will happen after I complete the eLearning module?

You will receive an email from Leadership Development at <u>BayCare@inscape-epic.com</u> with an access code enabling you to complete your DiSC assessment. Once completed, you will be able to print your DiSC assessment and review it.

About a month before the "live" workshop, you will receive an email with a <u>Pre-Work Checklist</u> outlining the items you must complete before you attend the "live" workshop. You may also access the Pre-work Checklist and Pre-Work activities in the *Quick Links* section of the <u>Building Effective Communication Skills</u> website.

# Do I have to register for the eLearning module and the "live" workshop separately?

Yes. They each have their own names in the OLC. The eLearning module is called <u>Introduction to DiSC</u>. The "live" workshop is called <u>Communication Strategies</u>.

# Can I attend the "live" workshop without having completed the eLearning module?

No. Completing the eLearning module is a prerequisite for the "live" workshop.

#### Can I take the DiSC assessment without completing the eLearning module?

No. The system will only send you an access code *after* you complete the eLearning module.

#### Can I take the DiSC assessment without attending the "live" workshop?

You may, however, if you complete the DiSC assessment but do not attend the "live" workshop, your department will be charged for the cost of the assessment, which is \$50.

#### Will I complete the DiSC assessment during the eLearning module?

No, you take the DiSC assessment *after* you complete the eLearning module. You will receive an email from **Leadership Development** at <u>BayCare@inscape-epic.com</u> with an access code enabling you to complete your DiSC assessment.



# Why do I need to complete the eLearning module?

The eLearning module orients you to the different communication styles and introduces you to the DiSC language. Completing the eLearning module before the workshop allows us to spend the entire workshop time (i.e., 2 hours) working on applying communication strategies to various situations.

# When do I need to complete the DiSC assessment?

The DiSC assessment should be completed no later than 8 days before you attend the "live" workshop. This will give you time to complete the activities that follow it, as those activities must be completed before you attend the "live" workshop. If your DiSC assessment is not completed 8 days prior to the live workshop, you will be asked to reschedule.

# What do I do after I take the DiSC assessment?

After you complete the DiSC assessment, you will need to:

- print your DiSC report
- complete the remaining activities on the Pre-Work Checklist

About a month before the "live" workshop, you will receive a separate email with instructions for the activities on the checklist. One activity will guide you in exploring your communication preferences, and another activity will guide you in a discussion with your leader designed to support your growth and communication skills at your particular work site.

#### When does the work after the assessment need to be done?

The activities you will complete after you take your DiSC assessment must be completed before you attend the "live" workshop. You will then need to bring those completed activities to the workshop.

#### Why do I have to meet with my manager?

The purpose of the <u>Communication Strategies</u> learning experience is to support your professional development by strengthening your communication skills in your work environment. Discussing your communication strengths, as well as skills needed to strengthen your communication, maximizes your time in the workshop. Why? Because it enhances the learning experience as you will walk in prepared to learn those specific skills and know how you will apply those skills immediately after the workshop.

# What happens if I don't complete the DiSC assessment in the specified time frame?

You will not be able to attend the "live" workshop and you will be asked to reschedule.

# What do I have to bring with me to the "live" workshop?

The <u>Pre-Work Checklist</u> lists all the activities that must be completed before attending the "live" workshop. Without these items, you will not be able to participate in the workshop activities and you will be asked to reschedule.

#### What happens after I attend the "live" workshop?

We encourage you to continue your learning experience collaboratively with your leader in your work environment. You will receive an email after the workshop with another discussion activity aimed at applying what you learned in the workshop to your work environment.